

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 11, 1961

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on Monday, December 11, 1961.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the minutes of the meeting, which was held on November 27, 1961, copies of which have been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960
General Construction Loan of 1961,	

that full regard was had to the provisions of the Acts of each of the following laws and the Amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 66 of the Acts of 1958, and as amended in 1959
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961
Chapter 885 of the Acts of 1961,

the significant section in point reads as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BALTIMORE METROPOLITAN AREA STUDY COMMISSION:

The Secretary advised the Board of the employment of an additional employee, Ruth Wolf Rosenthal, Technical Assistant, by the Baltimore Metropolitan Area Study Commission, at an annual salary of \$3,380.00, and receipt of \$2,052.14 from the Commission to cover the salary for this employee. This payment was credited to the budget of the Board of Public Works, Program 22.

The Board approved this report.

BOARD OF PUBLIC WORKS:

1- The Secretary submitted to the Board a request from the Commission on Problems of Illegitimacy, letter dated November 29, 1961, to pay voucher from the Health and Welfare Council of the Baltimore Area, Inc. in the amount of \$3,920.59 to cover services for the months of July through October, 1961.

The Board approved payment of this voucher.

2- The Secretary brought to the attention of the Board a request, dated December 7, 1961, received from the Department of Forests and Parks for additional office space in the Annapolis State Office Building.

(cont.)

(Board of Public Works)

2- Continued:-

The Board felt that all such requests should be fully investigated and before acting in this instance appointed a Committee, composed of the following persons, to screen all requests of this type, relating to the Annapolis Office Buildings Complex:

Mr. James J. O'Donnell, Director, State Planning Department,
Chairman of the Committee
Mr. Albert P. Backhaus, Director of the Department of Public Improvements
Mr. James G. Rennie, Director of the Department of Budget and Procurement
Mr. Bernard F. Nossel, Chief Deputy Comptroller
Mr. Benjamin F. Marsh, Chief, Income Tax Division.

The request of the Department of Forests and Parks was referred to this Committee for recommendation.

3- The Secretary brought to the attention of the Board an inquiry received by the State Comptroller with reference to the disposition of the old Stokes Store at 206 Main Street, Annapolis, which is a part of the property recently purchased from the Annapolis Elks Club.

The Governor appointed a committee composed of:

Mr. James J. O'Donnell, Director, State Planning Department,
Chairman of the Committee
Mr. Albert P. Backhaus, Director of the Department of Public Improvements
Mr. James G. Rennie, Director of the Department of Budget and Procurement
Mr. Andrew Heubeck, Secretary of the Board of Public Works,

to go over the Brooksby-Shaw property which was acquired from the Elks Club by the State, and to make recommendations for the maintenance and up-keep and future use of the property.

The inquiry which was received by the Comptroller from Mr. Leroy Bald, of the firm of Childs and Bald, Annapolis, was referred to this committee.

BONDS:

1- The Secretary advised the Board of payment of \$508.14 to cover expenses in connection with the issuance of Bonds of the State of Maryland, as set forth below:

810 General Public School Construction Loan of 1956	\$248.14
829 Sewage Treatment Plant Loan of 1957	42.56
837 Johns Hopkins University Loan of 1960	37.49
838 General Construction Loan of 1961	29.99
842 Maryland Port Authority First Loan of 1961	149.96
	<u>\$508.14</u>

with the individual payment having been made to The Signature Company in the amount of \$508.14.

2- See: State Department of Health of these Minutes relative to Sewage Treatment Plant Loan of 1957.

3- The Board approved item M-8-B from the agenda of the Department of Public Improvements, relating to Bonds, quoted as follows:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Board of Public Works:

Item 1, General Construction Loan of 1952	\$ 597.94
'Acquiring site and erecting and equipping New State Office Building in Baltimore City'	

Boys' Village of Maryland:

Item 78, General Construction Loan of 1955	45.86
'Equipment for three (3) Boys' Cottages'	

Maryland House of Correction:

Item 113, General Construction Loan of 1953	2,426.61
'Equipping New West Wind - Cell Block'	
Item 115, General Construction Loan of 1953	98.42
'Furnishing and installing pumps, piping and basins'	

Rosewood State Training School:

Item 52, General Construction Loan of 1954	93.14
'Construction of Building for Emotionally Sick Children'	

(cont.)

(Bonds)

3- Continued:-

"Towson State Teachers College:

Item 111, General Construction Loan of 1954 \$ 2.04
 'Equipment for Library Building'

Patuxent Institution:

Item 94, General Construction Loan of 1956 14.30
 'Construction of Dining Hall and Kitchen, and extension
 of Security Fence and corridor'

Department of Forests and Parks:

Item 45, General Construction Loan of 1956 154.10
 'Deep Creek Lake State Park: Water Supply System'
 Item 36, General Construction Loan of 1957 12.45
 'Sandy Point State Park: Extension of Water Supply System'

Crownsville State Hospital:

Item 59, General Construction Loan of 1957 83.00
 'Installation of Floor Covering "A", "B" and Young Buildings'

Maryland Training School for Boys:

Item 82, General Construction Loan of 1956 - 1,334.05
 'Construction of Building for Paint Shop'."

BOYS' VILLAGE OF MARYLAND:

The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Boys' Village of Maryland:

M-8-A - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Boys' Village of Maryland:

Item 76, General Construction Loan of 1960 \$ 5.60
 'Construction of Security Addition to School Hosptial'
 Item 52, General Construction Loan of 1958 20.84
 'Equipment and furnishings for Staff Dormitory, 48 beds'."

M-8-B - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Boys' Village of Maryland:

Item 78, General Construction Loan of 1955 \$ 45.86
 'Equipment for three (3) Boys' Cottages'."

CARDINAL GIBBONS INSTITUTE:

The Secretary brought to the attention of the Board a request from the Cardinal Gibbons Institute, dated October 26, 1961, together with an annual report for 1960-61, requesting a further grant of funds in the amount of \$2,000.00 to provide for a part time vocational agricultural teacher, for the year 1961-62.

The Board approved this request, which will be included in the next budget of the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of the following fire losses at Crownsville State Hospital:

- November 18, 1961 - Cottage #15, content loss
- November 26, 1961 - "A" Building, content loss.

2- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Crownsville State Hospital:

Board of Public Works-Fire Loss Account - Item 6 List 48 \$ 228.00 .

3- The Board approved item M-8-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Crownsville State Hospital:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Crownsville State Hospital:

Item 59, General Construction Loan of 1957 \$ 83.00
 'Installation of Floor Covering "A", "B" and Young
 Buildings'."

(cont.)

(Crownsville State Hospital)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Crownsville State Hospital, with payment to be made from the funds indicated:

Diesel Engine and Pump Service Co., Inc., for deep well pump, pump house and related work. (Item 2)	\$11,439.00
\$9,469.00 - Item 44, General Construction Loan of 1960	
1,970.00 - Board of Public Works-Fire Loss Account, Item 6.	
Budget Program 10.03.03.03-08 --	
Atlas Painting, Inc., for Change Order #1 to contract approved 7-10-61 for exterior and interior painting of elevated water storage tank #2. (C-12-A)	575.00
Froehling & Robertson, Inc., for inspection of the work on the elevated water storage tank #2. (I-4)	50.00
General Construction Loan of 1959 - Item 39 --	
Diale Engineering Company, Inc., for Change Order #1 to contract 6-12-61 for renovation of "C" Building. (C-12-B)	
Fee to Edward J. Hofstetter.	1,587.00 .

DEER'S HEAD STATE HOSPITAL:

The Secretary presented a report of fire damage on November 9, 1961, in the Main Hospital Building, East II Patients' Wing for content loss, estimated amount of \$33.75.

DEPARTMENT OF CORRECTION:

The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Department of Correction:

I-15 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

<u>Department of Correction</u>		
Reproduction Specialties	\$7.20	Item 85 of the GCL of 1959."

M-4 - "Approval is requested for allocation of \$1,282.70 from Item 90 of the General Construction Loan of 1960 for salary of Brawner Z. Harding, Field Engineer I for period January 1, 1962 through March 27, 1962.... Mr. Harding is currently employed on a contractual basis under approval given in Item M-4 of this Department's agenda of September 19, 1961.

"Approval is also requested for allocation of \$40.08 from same fund source for Employer's Share of Social Security based on contribution of 3-1/8%."

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought to the attention of the Board a letter, dated December 7, 1961, from the Department of Forests and Parks requesting approval to acceptance of 100 acres of land near Denton, Maryland, which is being donated by Mr. George Martinak to the State for future State Park use.

The Board approved acceptance of this gift, and expressed its sincere appreciation for this kindness on the part of Mr. Martinak.

2- At the meeting of November 13, 1961, the Board approved the purchase of the Department of Forests and Parks for five (5) acres of the Mrs. Frank DePew property, near Denton, Maryland, for use as the entrance to the new George Martinak State Park.

The Secretary today advised the Board of receipt of information that the estimated purchase price of \$12,000.00 had been negotiated to \$9,500.00 with closing expenses for the property amounting to \$200.50, making a total cost of \$9,700.50. Funds for this purchase are available by transfer to the Department of Forests and Parks from the General Emergency Fund, with reimbursement to that Fund to be made from the 1962 Capital Improvements Program. The Secretary stated that he had received assurances from the State Planning Department that the necessary funds are being included in the Program which will be submitted to the 1962 session of the General Assembly.

3- The Secretary brought to the attention of the Board a request, dated December 7, 1961, received from the Department of Forests and Parks for additional office space in the Annapolis State Office Building.

(cont.)

(Department of Forests and Parks)

3- Continued:-

The Board felt that all such requests should be fully investigated and before taking action in this instance appointed a Committee, composed of the following persons, to screen all requests of this type relating to the Annapolis Office Buildings Complex:

Mr. James J. O'Donnell, Director, State Planning Department,
Chairman of the Committee

Mr. Albert P. Backhaus, Director, Department of Public Improvements

Mr. James G. Rennie, Director, Department of Budget and Procurement

Mr. Bernard F. Nossel, Chief Deputy Comptroller

Mr. Benjamin F. Marsh, Chief, Income Tax Division.

The request of the Department of Forests and Parks was referred to this Committee for recommendation.

4- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Department of Forests and Parks:

General Construction Loan of 1955 - Item 27	List 198	\$ 111.99
General Construction Loan of 1956 - Item 27	List 188	19.00
Item 30	List 180	18.20
Item 30	List 188	39.32
General Construction Loan of 1957 - Item 23	List 168	10.00
Item 26	List 185	29.20
Item 26	List 196	4.44
Item 39	List 181	49.61
Item 39	List 196	485.10
Item 43	List 168	60.14
Item 43	List 181	46.80
Item 43	List 185	343.48
Item 45	List 185	119.44
Item 46	List 168	55.18
Item 46	List 181	57.45
General Construction Loan of 1959 - Item 23	List 182	29.80
General Construction Loan of 1960 - Item 30	List 186	79.06
Item 39	List 166	575.18
Item 39	List 169	2.45
Item 39	List 183	338.25
Item 39	List 186	156.58
General Construction Loan of 1961 - Item 27	List 22	1.60

5- Mr. Backhaus submitted to the Board, in agenda Item P-2, a request of the Department of Forests and Parks and the Department of Maryland State Police for permission to transfer to the Chesapeake and Potomac Telephone Company of Maryland the right-of-way and 752 sq. ft. portion of the property at the top of Dan's Rock, Allegany County.

Since 1946 the Department of Maryland State Police has conducted radio operations at the Cumberland Barrack by means of a transmission line from the Barrack to the top of Dan's Rock Mountain, and constructed a pole line and associated equipment. The recently installed Micro-Wave System for State Police communications has made the use of this transmission line of no further value to the State.

After due consideration, the Board approved the transfer of 14,167 ft. right-of-way, 30 ft. wide, and 752 sq. ft. at the top of the mountain to the Chesapeake and Potomac Telephone Company for \$1,200.00 for the right-of-way, etc. and \$100.00 for the 752 sq. ft. parcel. These funds are to be credited to the Annuity Bond Fund Account.

6- The Board approved the following items on the agenda of the Department of Public Improvements, quoted as they pertain to the Department of Forests and Parks:

M-3-K - "Approval is requested for allocations for projects to be handled by Department of Forests and Parks' personnel as follows:

Year	Item	Amount	Title of Project
1960	29.2 - Salaries	\$ 8,000.00	Elk Neck Park, Cont'd Beach Development
1960	29.3 - Social Security	250.00	Elk Neck Park, Cont'd Beach Development
1960	26.2 - Salaries	7,500.00	Deep Creek Lake, Cont'd Beach Dev.
1960	26.3 - Social Security	225.00	Deep Creek Lake, Cont'd Beach Dev.
1961	18.2 - Salaries	10,000.00	Deep Creek Lake, Camping Area Dev.
1961	18.3 - Social Security	325.00	Deep Creek Lake, Camping Area Dev.
1961	27.2 - Salaries	10,000.00	Rocks, Picnic Area Development
1961	27.3 - Social Security	325.00	Rocks, Picnic Area Development."

(cont.)

(Department of Forests and Parks)

6- Continued:-

M-8-B - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Department of Forests and Parks:

Item 45, General Construction Loan of 1956	\$ 154.10
'Deep Creek Lake State Park: Water Supply System'	
Item 36, General Construction Loan of 1957	12.45
'Sandy Point State Park: Extension of Water Supply System'."	

7- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks with payment to be made from the funds indicated:

Budget Program 09.04.00.08-08 --

Blair & Sons Co., Inc., for renovation of kitchen floor, Supt. residence, Rocks State Park. (14-A)	\$ 724.00
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General Construction Loan of 1951 - Item 22.1 --

Ellis C. Wachter, Clerk of the Circuit Court for Frederick County, for recording deed from Daisy Grams Moss, et al, property purchased for Gathland State Park, approved 5-14-56. (I-9-E)	\$ 19.50
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General Construction Loan of 1953 - Item 24.4 --

J. Edward Helbig, for appraisal services in acquisition of Garrett tract for Deep Creek Lake State Park. (I-9-D)	75.00
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Cancel and return to the unused balance in this account the amount remaining from allocation approved 4-5-61. (M-3-E)	CREDIT 925.00 +
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General Construction Loan of 1956 - Item 28 --

W. F. Delauter & Son, for contract approved 11-7-60 now complete, the balance to be cancelled and returned to the unused balance in this account. (M-3-D)	CREDIT 704.03 +
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General Construction Loan of 1956 -

Item 30.2 --

Allocation for payroll in connection with sanitary facilities, Elk Neck State Park. (M-3-A)	775.00
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Item 44 --

Del Signore Lumber Company, for contract approved 12-16-57 now complete, the balance to be cancelled and returned to the unused balance in this account. (M-3-F)	CREDIT 256.00 +
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Vetter Brothers, for contract approved 2-16-59 now complete, the balance to be cancelled and returned to the unused balance in this account. (M-3-G)	CREDIT 126.00 +
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Cancel and return to the unobligated balance in this account the balance of the allocation approved 8-19-57 for Social Security. (M-3-H)	CREDIT 212.54 +
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Item 45 --

Boyd Sanders, Jr., for contract approved 11-7-60 now complete, the balance to be cancelled and returned to the unused balance in this account. (M-3-I)	CREDIT 144.00 +
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Cancel and return to the unobligated balance in this account the balance of allocations approved 2-11-57, 12-12-58 and 11-13-61 for Social Security. (M-3-J)	CREDIT 10.10 +
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General Construction Loan of 1957 -

Item 24.2 --

Preston County Gas Company, Inc., for installation of a 500 gallon underground propane gas tank at Deep Creek State Park. (14-B)	\$ 247.00
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Boyd R. Sanders, Jr., for rental of backhoe in installing gas tank at Deep Creek State Park. (I-9-C)	12.00
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Item 43.2--

Labor in connection with the development of Dan's Mountain Recreation Area. (M-3-B)	1,600.00
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Item 43.3--

Social Security for the above. (M-3-B)	45.00
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(cont.)

(Department of Forests and Parks)

7- Continued:-

General Construction Loan of 1959 -

Item 24.2 --

Donald W. Powers, Attorney, for title work, Patapsco State Park. (I-9-G) \$ 25.00

Item 24.5 --

Patapsco State Park:

Reginald B. Malloway, Attorney, for settlement of Taylor tract, approved 1-12-61. (I-9-H) 44.25

Cornelius F. Sybert, Attorney, for settlement of Stirn tract, approved 1-12-61. (I-9-H) 136.50

Cornelius F. Sybert, Attorney, for settlement of Baker tract, approved 6-12-61. (I-9-H) 80.40

Cornelius F. Sybert, Attorney, for settlement of Kern-O'Neill tract, approved 6-12-61. (I-9-H) 72.90

Roy F. Emery, Attorney, for settlement of Weber heirs, approved 9-19-61. (I-9-H) 25.00

Item 32.4 --

South Mountain-Catoctin Watershed Conservation Area:

James McSherry, for title examinations of Albert C. Miller estate, approved 12-15-60. (I-9-F) 87.50

Martin V. B. Bostetter, for title examinations of Nathan D. and Katherine M. Milburn property, approved 8-15-61. (I-9-F) 75.00

Martin V. B. Bostetter, for title examinations of Albertus D. and Francis A. Mullendore property, approved 8-15-61. (I-9-F) 90.00

General Construction Loan of 1960 -

Item 31 --

Austin R. Keyser, Inc., for 5 GPM deep water well at Gathland State Park. (14-C) 1,970.00

Item 33-5 --

Irving Cooperstein and Lydia F. Cooperstein, for purchase of 2.45 acres, more or less and improvements for Rocks State Park. (P-1-D) 13,500.00

General Construction Loan of 1961 -

Allocations from the following in connection with land acquisition for Gunpowder River Valley State Park System:

Item 22.2 - Payroll 2,276.00

Item 22.3 - Social Security 69.00

Item 22.4 - Surveyors, Titling and Realty. (M-3-C) 50,000.00

Item 22.4 --

Gunpowder State Park:

E. F. Raphel & Associates, Surveyors, for title and surveying. 1,348.38

M. Jacqueline McCurdy, Attorney, for title work. (I-9-A) 210.00

Item 22.5 --

Gunpowder State Park:

Bernard John Medairy, Jr., Attorney, for condemnation and costs for Gunpowder Falls Inn, Inc., approved 5-15-61. (I-9-B) 175.00

M. Jacqueline McCurdy, Attorney, for interest on taxes on Crow tract, approved 9-19-61. (I-9-B) 2.14

M. Jacqueline McCurdy, Attorney, for settlement of Winkler tract, approved 10-4-61. (I-9-B) 95.59

William S. James, Attorney, for settlement of Bridges tract, approved 6-12-61. (I-9-B) 157.18

William S. James, Attorney, for settlement of Wells tract, approved 10-4-61. (I-9-B) 66.50

George A. Counts and wife, for purchase of 1.547 acres, more or less. (P-1-A) 2,310.50

Elizabeth A. Breidenbaugh, widow, for purchase of 36 acres. (P-1-B) 10,000.00

C. Franklin Almony, Administrator C.T.A. of the Estate, for purchase of 23 acres, more or less. (P-1-C) 3,000.00

Item 25.4 --

Shad's Landing Recreation Area:

W. Ballard Miles, Surveyor, for survey work in the acquisition of Dryden, Purnell and Mason tracts. (A-3) NOT TO EXCEED 280.00

(cont.)

(Department of Forests and Parks)

7- Continued:-

General Construction Loan of 1961 -

Item 25.5 --

William Henry and Mariam C. Purnell, for purchase of 2.92 acres, more or less, for Shad's Landing Recreation Area, reserving all buildings unto the optionor with right to remove same within a period of 15 months. (P-1-E) \$4,500.00

George Edward Mason, for purchase of 8 acres, more or less, for Shad's Landing Recreation Area, reserving all buildings unto the optionor with right to remove same within a period of 15 months. (P-1-F) 5,200.00

Item 28 --

The Hout Construction Company, for rental of a tractor in connection with beach development at New Germany Recreation Area. (14-D) NOT TO EXCEED 250.00

Item 31.4 --

Allocation for Susquehanna State Park land acquisition for surveyors, appraisers, realtors and title work. (M-3-L) 1,200.00 .

DEPARTMENT OF MARYLAND STATE POLICE:

1- Mr. Backhaus submitted to the Board, in agenda Item P-2, request of the Department of Forests and Parks and the Department of Maryland State Police for permission to transfer to the Chesapeake and Potomac Telephone Company of Maryland the right-of-way and 752 sq. ft. portion of the property at the top of Dan's Rock, Allegany County.

Since 1946 the Department of Maryland State Police has conducted radio operations at the Cumberland Barrack by means of a transmission line from the Barrack to the top of Dan's Rock Mountain, and constructed a pole line and associated equipment. The recently installed Micro-Wave System for State Police communications has made the use of this transmission line of no further value to the State.

After due consideration, the Board approved the transfer of 14,167 ft. right-of-way, 30 ft. wide, and 752 sq. ft. at the top of the mountain to the Chesapeake and Potomac Telephone Company for \$1,200.00 for the right-of-way, etc., and \$100.00 for the 752 sq. ft. parcel. These funds are to be credited to the Annuity Bond Fund Account.

2- Under agenda item P-4, Mr. Backhaus brought to the attention of the Board the matter of providing funds for the proposed purchase of the property of W. J. Williams,** at a cost of \$12,500.00, for the Salisbury Barracks of the Department of Maryland State Police. This matter was discussed at the meeting of November 13, 1961.

The Board directed that an option be secured for this property, with said option to be contingent upon funds for the completion of the purchase being included in the General Construction Loan of 1962. It was estimated that the actual cost of the property and expenses incidental thereto will approximate \$13,500.00.

3- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Department of Maryland State Police:

I-15 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Department of Maryland State Police:

Reproduction Specialties	\$3.60	Budget Program 3-07.05.00.61
Reproduction Specialties	3.60	Budget Program 3-07.05.00.61
Reproduction Specialties	1.20	Budget Program 3-07.05.00.61."

M-6 - "At the time of construction of the new CIVIL-DEFENSE STATE POLICE BUILDING AT PIKESVILLE the former mess hall building known as Building "B" was demolished and the new building was constructed on the same site. It is requested that the building formerly known as Building "B" be removed from the records of State Police Headquarters."

M-8-A - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Department of Maryland State Police:

Item 10, General Construction Loan of 1959	\$ 26.56
'Benson Barracks: Construction of roadway and parking area'."	

(cont.)

** W. J. Williams, Secretary-Treasurer of the Bridgeville Roofing and Supply, Inc.

(Department of Maryland State Police)

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police with payment to be made from the funds indicated:

Budget Program 3-07.05.00.01-08 --		
The Fick Bros. Roofing Company, roof renovation, State Police Academy, Pikesville. (Item 16)		\$ 809.00
Budget Program 3-07.05.00.01-14 --		
Class, Greenwood & Class, Inc, for Change Order #1 to contract approved 9-19-61 for sidewalk construction at State Police Headquarters at Pikesville. (C-18)		145.00
Budget Program 3-07.05.00.61 --		
The Aegis (Bel Air), for advertising in connection with obtaining a sewage discharge permit for the Benson Barrack. (I-12)		2.60 .

DEPARTMENT OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a request from the Department of Mental Hygiene, dated November 15, 1961, for permission to write-off as uncollectible the following accounts from the Journal Vouchers listed below:

June 1961	#02247	\$8,401.63
July 1961	#02304	7,340.70
August 1961	#02368	7,843.15
September 1961	#02433	5,898.60.

These vouchers were submitted in accordance with the procedure approved by the Board at its meeting on October 5, 1960, and as approved by the State Comptroller's Office, the State Auditor and the State Law Department.

DEPARTMENT OF MOTOR VEHICLES:

1- Mr. Backhaus submitted, under agenda Item C-19-D, the recommendation of the Department of Public Improvements for execution by the Department of Motor Vehicles of Change Order #10, in the amount of a \$12,000.00 CREDIT to the contract with Joseph F. Hughes & Co., Inc., for Construction of New Headquarters Building. This credit would apply to the General Construction Loan of 1960, Item 6. It was stated that due to the work involved in investigating this proposal, a fee for the architect would not be applicable.

After a discussion of this recommendation, the Governor and Mr. Miles approved execution of Change Order #10 as submitted in the agenda. Mr. Goldstein voted "No", because there would not be a similar credit on the fee due the architect.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 6 --		
Joseph F. Hughes and Company, Inc., for Change Order #7 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Fletcher and Fletcher. (C-19-A)		\$2,615.55
Joseph F. Hughes and Company, Inc., for Change Order #8 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Fletcher and Fletcher. (C-19-B)		4,807.00
Joseph F. Hughes and Company, Inc., for Change Order #9 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Rummel, Klepper & Kahl. (C-19-C)		19,164.60
Baltimore Gas and Electric Company, for installation of 1-1/4" high pressure gas service pipe to the boiler room of the new Department of Motor Vehicles Building. (I-13)		527.80
Allocation for salary for Ernest F. Streif, Field Engineer I for period January 1 to June 30, 1962. (M-7)		2,599.40
Allocation for Employer's Share of Social Security for Ernest F. Streif, Field Engineer I for period January 1, to June 30, 1962. (M-7)		81.23 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Reports of the Field or Construction Division of the Department of Public Improvements, covering the month ending November 30, 1961, copies of which have been furnished to the Board members. The Board ordered these reports filed.

DEPARTMENT OF RESEARCH AND EDUCATION:

See: University of Maryland, Natural Resources Institute of the University of Maryland, of these minutes.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

General Construction Loan of 1959 - Item 43 List 22 \$2,181.48 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 66 --

Matz, Childs and Associates, Engineers, for a complete survey of the existing sewage disposal system and to provide recommendations for its improvements. (A-5)

ON AN HOURLY
BASIS

General Construction Loan of 1958 - Item 28 --

Chas. E. Brohawn & Bros., Inc., for Change Order #11 to contract approved 10-21-59 for construction of Geriatrics Building.
(C-14)

\$ 138.00

General Construction Loan of 1959 - Item 42 --

Somerset Painters and Decorators, Inc., for painting boiler house. (Item 11)

4,455.00 .

GENERAL EMERGENCY FUND:

1- At the meeting of November 13, 1961, the Board approved the purchase of five acres of the Mrs. Frank DePew property for use as the entrance to the new George Matinak State Park, with estimated purchase price of \$12,000.00. The negotiated price including expenses has now been set at \$9,700.50 to be transferred to the Department of Forests and Parks from the General Emergency Fund, with reimbursement to be made from the 1962 Capital Improvements Program.

2- Upon the recommendation of Mr. Rennie, the Board approved the following allocations from the General Emergency Fund to the agencies indicated:

Maryland Historical Trust - \$760.00 for initial incidental operating expenses to June 30, 1962.

State Law Department - \$1,920.00 for salary for Stenographer-Secretary for a six month period, necessitated by increased volume of work in the administration of the new Building and Loan Association Law.

Board of Public Works - \$162.00 to purchase twelve additional sets of the 1961 Cumulative Supplement to the Annotated Code of Maryland. (Budget Program .17-12)

3- The Board approved the following requests from the agenda of the Department of Public Improvements for allocations from the General Emergency Fund to the agencies indicated:

Board of Public Works - \$74.00 to pay invoice from Aetna Steel Products Corp. for Change Order #3 for partition changes in the Gasoline Tax Division of the State Office Building, Annapolis. (\$70.00 of the total invoice of \$144.00 to be paid from Budget Program 06.03.00.61, the \$74.00 into Budget Program 06.03.00.19-08.) (C-1-B)

Board of Public Works - \$534.00 to pay invoices in connection with settlement expenses for the purchase of Shaw House, Annapolis, into Budget Program 06.03.00.12-12. (I-1)

Superintendent of Buildings and Grounds - \$750.00 for interior and exterior painting of the Old Treasury Building, Annapolis, into Budget Program 06.16.00.02-08. (M-1)

LEASES:

1- The Board approved execution of a lease between the State Law Department and Ten Light Street Corporation, Agent, for offices Nos. 1223-26, inclusive, in the Maryland National Bank Building (formerly Mathieson Building), Baltimore, for a period of two years and one month from December 1, 1961, at an annual rental of \$2,500.00.

(cont.)

(Leases)

- 2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following new and renewal leases for the agencies indicated:

Department of Employment Security - automatic renewal of lease with All States Corporation, as Lessor, covering space at 93 College Avenue, Annapolis, Maryland, effective for a term of five years from July 1, 1962, at an annual rental of \$6,300.00.

Department of Employment Security - renewal of lease with William B. and Eleanor F. Townshend, as Lessor, covering space on first floor of Townshend Building, Chestertown, Maryland, effective for a term of one year from December 1, 1961, at an annual rental of \$1,500.00.

Maryland Veterans' Commission - renewal of lease with the County Commissioners of Allegany County, as Lessor, covering space in Room 4 on the first floor of the County Building, Union Street, Cumberland, Maryland, effective for a term of three years from January 1, 1962, at an annual rental of \$360.00.

State Roads Commission - new lease with the Department of Game and Inland Fish, as Lessee, covering premises on east side of Md. Rt. 152, north of US Rt. 1, Harford County, Maryland, effective for a term of one year from November 1, 1961, and then to continue on a monthly basis, at an annual rental of \$1.00. This agreement can be cancelled by either party of 30-days' written notice.

State Roads Commission - as Lessor - renewal of lease with James W. Stup, as Lessee, covering premises bounded by right-of-way of US Rt. 240 on the west, right-of-way US Rt. 40 on the north and New Design Road on southeast, Frederick County, Maryland, effective for a term of one year from November 1, 1961, at an annual rental of \$170.00. Lease can be terminated at any time by either party upon 30-days' written notice.

State Roads Commission - as Lessor - new lease with the Department of Maryland State Police, as Lessee, covering premises on north side of Md. Rt. 28 immediately west of US Rt. 240, Rockville, Maryland, at an annual rental of \$1.00, effective for a term of one year from November 1, 1961, and then to continue on a monthly basis until cancelled by either party on 30-days' written notice.

- 3- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
Gladys Bartz	547 Central Ave., Cumberland	\$ 420	10-1-61
David K. Hoereth	600 Lynn St., Cumberland	1,200	11-1-61
Fidelis Miltenberger	318 Avirett Ave., Cumberland	360	11-1-61
Elsie M. Fields	39 Acorn Dr., West Annapolis	840	11-1-61
Richard R. Hedgepeth	1915 S. Crain Highway, Glen Burnie	480	11-1-61
John J. Kilcoyne	Frederick & Thistle Rd., Catonsville	960	11-1-61
Vernon L. Williams	9913 Dilston Rd., Silver Spring	1,080	11-1-61
William M. Baggett	6309 E St., Maryland Park	540	11-1-61
Robert J. Myers	SE corner of Greencastle Pike and Broadfording Rd., Hagerstown	660	11-1-61

MARYLAND HOUSE OF CORRECTION:

- 1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1953 - Item 113	List 5	\$ 305.00
Item 113	List 6	30.26
Item 115	List 5	12.68
Item 115	List 6	24.70

- 2- The Board approved Item M-8-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Maryland House of Correction:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Maryland House of Correction:

Item 113, General Construction Loan of 1953	\$2,426.61
'Equipping New West Wing - Cell Block'	
Item 115, General Construction Loan of 1953	98.42
'Furnishing and installing pumps, piping and basins'."	

(cont.)

(Maryland House of Correction)

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1961 -

Item 75 --

Benjamin F. Bergeron, for adjustment due to water rent and real estate taxes paid with deduction for State Stamps in acquisition of the Bergeron property. (I-10) \$ 24.17

Thomas B. Finan, Attorney General, for recording of deed and cost of State Stamps on the Bergeron property (I-10) 23.85

Item 77 --

Allocation for salary of Thomas A. Ward, Superintendent of Construction for period January 1 to June 30, 1962. (M-5) 3,141.92

Allocation for Employer's Share of Social Security for Thomas A. Ward for period January 1 to June 30, 1962. (M-5) 98.19 .

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved construction Item 2 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland School for the Deaf:

General Construction Loan of 1960 - Item 102	List 32	\$ 187.00
Item 102	List 36	215.99
Item 102	List 42	82.50 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland School for the Deaf, payable from the funds indicated:

General Construction Loan of 1959 - Item 97 --

Industrial Electronics, for sound system, Primary School. (7-B) \$2,249.87

Hahn Electric Company, for alterations to the lighting fixtures in the meat refrigeration room and deep freeze room of the Primary School Building. (Item 17) 243.47

Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-15) 13.50

General Construction Loan of 1960 - Item 104 --

Penniman & Browne, Inc., for test borings at the athletic tract. (7-A) 200.00 .

MARYLAND PENITENTIARY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary, payable from the funds indicated:

State Use Industries, Maryland Penitentiary Account #770 --

The Baltimore News-Post, for advertising for bids for lease of parking area. (I-11) \$ 68.50

The A. S. Abell Co., for advertising for bids for lease of parking area. (I-11) 37.80 .

MARYLAND STATE REFORMATORY FOR WOMEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland State Reformatory for Women:

General Construction Loan of 1960 - Item 100 --

The John R. Crocker Company, for Change Order #2 to contract approved 3-14-61 for installation of sanitary facilities in "B", "C" and Lane Cottages. (C-16) CREDIT \$ 80.00 .

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Secretary brought to the attention of the Board a request from the Maryland Training School for Boys, dated November 21, 1961, for formal approval for permission to proceed with purchases of tools and materials as follows, lost in the fire of September 21, 1961 at Gary Hall, with funds available from the Board of Public Works-Fire Losses State Property Fund 751, Item 14:

From the settlement for the Building	\$ 791.06
From the settlement for Contents	1,133.33.

The Board approved this request.

(cont.)

(Maryland Training School for Boys)

2- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1958 - Item 55	List 43	\$ 16.94
General Construction Loan of 1959 - Item 74	List 52	136.88
General Construction Loan of 1959 - Item 74	List 53	202.50
General Construction Loan of 1960 - Item 81	List 6	684.50 .

3- Upon the recommendation of the Department of Public Improvements, agenda Item P-3, the Board approved the granting of a 25 ft. right-of-way Easement by Maryland Training School for Boys to the Baltimore Gas and Electric Company, to permit the installation of a water line from the Old Harford Road entrance of the school to the property of the company adjoining the school property on the east. The company plans to store propane gas on this property and the water line will provide the water to seal the gas storage. It was stated that the State will retain the right to farm or use the land in the right-of-way, including the installation of utilities, in any manner which will not interfere with the proposed construction by the Grantee, but is not to erect any buildings or structures within said right-of-way.

The reimbursement to the State for this right-of-way Easement is to be \$1,400.00, and is to be credited to the Annuity Bond Fund Account.

4- The Board approved Item M-8-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Maryland Training School for Boys:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Maryland Training School for Boys:

Item 82, General Construction Loan of 1956	\$1,334.05
'Construction of Building for Paint Shop'."	

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Training School for Boys, payable from the funds indicated:

Budget Program 11.01.04.04-08 --

The Fick Brothers Roofing Company, for roof renovations at Junior School Building. (10-A)	\$ 899.00
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Board of Public Works-Fire Losses State Property Fund - Item 14 --

Louis J. Otremba, for re-electrification and re-lighting of the wood shop, with acceptance of low Base Bid and Alternate A.(10-B)	2,284.00
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General Construction Loan of 1960 - Item 82 --

Harry T. Campbell Sons' Corporation, for Change Order #3 to contract approved 9-19-61 for renovation of roadways. (C-21)	4,692.33
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Maryland Surveying & Engineering Co., Inc., for topographic survey in connection with the design of roadway improvements. (I-6)	117.50
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General Construction Loan of 1960 - Item 83 --

E. & J. Kibler, for Change Order #1 to contract approved 9-19-61 for athletic field construction, with fee to Maryland Surveying and Engineering Co., Inc. (C-9)	1,146.75 .
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MARYLAND TUBERCULOSIS HOSPITALS:

1- Victor Cullen State Hospital:

The Secretary advised the Board of report received of windstorm damage on November 28, 1961, to the door in the rear of the new Service Wing of the Cullen Building, at Victor Cullen State Hospital, and that authority had been given for a replacement of this door at a cost of \$150.00.

The Board approved the replacement of this door by the Flohr Lumber Co. at a cost of \$150.00, with payment to be made from the Board of Public Works-Fire Losses State Property Fund 751, Item #41 in the amount of \$100.00 and Budget Program 1-10.01.11.03-08 in the amount of \$50.00.

(cont.)

(Maryland Tuberculosis Hospitals)

2- Mt. Wilson State Hospital:

The Secretary brought to the attention of the Board a letter, dated November 22, 1961, received from the State Department of Health, requesting permission to transfer from the property of Mount Wilson State Hospital two tracts of land, of 19.99 acres and 0.63 acres, and improvements, to the State Roads Commission for the Right-of-Way through the property of the hospital for use in connection with the construction of the proposed Northwest Expressway. It was stated that the Commission will pay to the State Department of Health the sum of \$32,250.00 for this property, and a copy of the proposed Agreement for such a transfer was submitted with this request.

At the meeting of May 15, 1961, the Board had been advised by Mr. Backhaus that the State Roads Commission was in the process of preparing an Agreement and Deed for such a transfer, and recommended that the funds to be received be used for conversion of the hospital's heating plant to oil. The Board approved this recommendation, stipulating that the funds be deposited to Program Fund 11-10.01.10.25 Conversion of Heating Plant to Oil. At the meeting of July 10, 1961, the Board approved award of contract for this work.

The Board approved the Agreement submitted for the transfer of this land, and authorized the State Department of Health to proceed with the necessary details for completion of the transaction.

MILITARY DEPARTMENT:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

Park Sign & Display Co., lettering and touching up doors in the Fifth Regiment Armory. (15-A)	\$ 88.00
Hammond Bros., Inc., for installation of asphalt tile in Company "E" Room, Fifth Regiment Armory. (15-B)	497.00
Walter W. Spangler, for disconnecting electric stove at Highfield Armory and reconnecting in shop building. (15-C)	49.75
Bonded Applicators of Md., Inc., for Change Order #1 to contract approved 11-13-61 for chimney and-roof repairs, Oakland Armory. (C-17)	1,007.00 .

MISCELLANEOUS:

1- Mr. Rennie brought to the attention of the Board a request of the Metropolitan Transit Authority for a second loan by the State to the Authority, in the amount of \$25,000.00, which would be payable in one year from the date of such loan in conformity with the provisions of Chapter 670 of the Acts of 1961. Mr. Rennie stated that the loan would in effect be an advance against the tax revenues which are accruing to the Authority, and will permit organization and operation of the Authority prior to the receipt of such revenues.

Mr. Rennie stated that the Attorney General had advised him that the funds referred to in Chapter 670 of the Acts of 1961 for the Authority should be made available in the current fiscal year, and that, therefore, the request of the Authority to borrow these additional funds from the State for a period of one year could be approved.

After due consideration, the Board approved this request and authorized a further loan of \$25,000.00 to supplement the funds advanced to the Authority in August, 1961, in the amount of \$25,000.00. Payment of this loan is to be made to the Authority from the General Funds of the State - "Advances to Departments, Fund 701" by the State Comptroller's Office.

2- The Secretary brought to the attention of the Board an inquiry received by the State Comptroller with reference to the disposition of the old Stokes Store at 206 Main Street, Annapolis, which is a part of the property recently purchased from the Annapolis Elks Club.

The Governor appointed a committee composed of:

Mr. James J. O'Donnell, Director, State Planning Department,
Chairman of the Committee

Mr. Albert P. Backhaus, Director of the Department of Public Improvements
Mr. James G. Rennie, Director of the Department of Budget and Procurement
Mr. Andrew Heubeck, Secretary of the Board of Public Works,

(cont.)

(Miscellaneous)

2- Continued:-

to go over the Brooksby-Shaw property which was acquired from the Elks Club by the State, and to make recommendations for the maintenance and up-keep and further use of the property.

The inquiry which was received by the Comptroller from Mr. Leroy Bald, of the firm of Childs and Bald, Annapolis, was referred to this committee.

3- The Secretary presented to the Board a copy of a motion of the State Roads Commission at the meeting of August 24, 1961, reading as follows:

"On motion of Mr. Owings, seconded by Mr. Brinsfield, the Commission agreed to establish a roadside park at the Battle Acre Monument site on North Point Road in Baltimore County, when and if the Battle Acre Monument at that location is restored, and directed that the Board of Public Works of Maryland be so informed."

In subsequent correspondence with the State Roads Commission it was pointed out that while the State Roads Commission can and will establish a roadside park at the Battle Acre Monument, and will maintain this park, it will not be able to use its funds for restoration work which is necessary.

After a discussion of the matter, it was agreed that the Department of Public Improvements will take such steps as may be necessary to restore the "Battle Acre Monument" property for this purpose.

4- At the meeting of November 13, 1961, there was submitted to the Board a request from the Cumberland and Allegheny Gas Company of Pittsburgh, regarding the possibility of leasing 358 acres in District No. 1, Allegany County, Maryland, for oil and gas purposes.

At today's meeting, the Secretary informed the Board that this property is under the jurisdiction of the Department of Game and Inland Fish and read a letter from that agency, dated November 28, 1961, relating to this inquiry, in which it was stated that the department would like to be advised before any leasing of this land is approved.

The Board took no action in this matter, as specifications for all such leasing are being prepared by the State Law Department and it was felt that the entire matter should be discussed at one time.

5- The Governor reported to the Board that the following formal applications had been prepared for the transfer of Blackiston Island to the State:

Application for Public Park, Public Recreational Area
and/or Historic Monument.

Application for Real Property for the Conservation of Wildlife.

The Board authorized the Governor to execute these documents following approval of same by the State Law Department.

6- Under Item I-1 of the Department of Public Improvements' agenda, Mr. Backhaus requested permission to pay the following invoices in connection with settlement expenses for the purchase of Shaw House, Annapolis, with funds from the General Emergency Fund to be placed in the Board of Public Works' budget program 06.03.00.12-12:

\$ 9.00 - State Law Department - Deed recording charges.
525.00 - Blackhurst & Brown - Title examination.

The Board approved payment of these invoices from the General Emergency Fund.

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved item M-8-A from the agenda of the Department of Public Improvements, quoted as follows for the Montrose School for Girls:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Montrose School for Girls:

Item 79, General Construction Loan of 1959 \$ 1.20
'Site improvements, including roads and parking areas'."

(cont.)

(Montrose School for Girls:)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montrose School for Girls, payable from the funds indicated:

Budget Program 11.01.05.04-08 --

Blair Brothers, for Change Order #2 to contract approved
9-19-61 for exterior painting, caulking, glazing, etc.
at various buildings in the farm area. (C-10)

\$ 203.00 .

MORGAN STATE COLLEGE:

1- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Morgan State College:

I-15 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Morgan State College:

Reproduction Specialties \$7.50 Item 110 of the GCL of 1960."

M-8-A - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Morgan State College:

Item 106, General Construction Loan of 1959 \$ 5.02
'Equipment for increased library space'."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

Budget Program 1-13.02.00.04-08 --

H. S. T. White, Inc, for Change Order #1 to contract approved
11-13-61 for construction of carport, President's residence.
(C-4)

\$ 45.00

General Construction Loan of 1961 - Item 94 --

Raymond Concrete Pile Division, for four test borings at the
Administration Building site. (I-3)

427.48 .

NEW YORK WORLD'S FAIR OF 1964:

Mr. William A. Pate, Deputy Director, Department of Economic Development, appeared before the Board to explain the results of the study made by the Department of Economic Development in connection with Maryland's participation in the New York World's Fair of 1964. The Department of Economic Development had prepared a lengthy report, which had previously been submitted to the Governor and since furnished to the other members of the Board.

During the discussion it was brought out that if the State is to participate, the most advantageous method would be through the fine restaurant featuring Maryland food, etc., complete with an information booth and appropriate literature. It was explained, in response to a suggestion by Mr. Miles, that there were no regional groupings available to the State -- thus the State would do best to operate alone.

At the suggestion of the State Comptroller, the Governor will call a special meeting of the Board of Public Works, to which will be invited various interested persons and representatives of the food industry in Maryland, who may be interested in participating in the suggested venture. The details will be handled by the Department of Economic Development.

PATUXENT INSTITUTION:

1- The Board approved agenda item 7 from the Department of Budget and Procurement, covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1957 - Item 95	List 56	\$ 17.30
General Construction Loan of 1960 - Item 92	List 11	1,095.00
Item 92	List 12	2,289.80 .

2- The Board approved item M-8-B from the agenda of the Department of Public Improvements, quoted as follows as it pertains to the Patuxent Institution:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

(cont.)

(Patuxent Institution)

2- Continued:-

"Patuxent Institution:

Item 94, General Construction Loan of 1956	\$ 14.30
'Construction of Dining Hall and Kitchen, and extension of Security Fence and corridor'."	-

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Patuxent Institution, with payment to be made from the funds indicated:

General Construction Loan of 1961 - Item 71 --	
Automatic Telephone Services, Inc., for Change Order #2 to contract approved 12-15-60 for installation of private dial telephone system, with fee to White, Chance and White. (C-15)	\$2,750.00 .

THE CLIFTON T. PERKINS STATE HOSPITAL:

1- The Board approved construction Item 6 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1957 - Item 54	List 6	\$ - 20.70
General Construction Loan of 1958 - Item 20	List 80	212.00 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Clifton T. Perkins State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 54 --	
Philip L. Curley, for services of a local carpenter in connection with new storage lockers for residents of the New Staff Dormi- tory. Material was purchased through the Department of Budget and Procurement. (Item 18)	\$ 138.00

General Construction Loan of 1960 - Item 68 --	
Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-15)	6.70 .

PUBLIC SERVICE COMMISSION:

The Secretary brought before the Board a request, dated October 6, 1961, received from the Public Service Commission, that an emergency be declared in connection with the classification of "Senior Assistant Utilities Engineer". There was also submitted to the Board the recommendation of the Standard Salary Board approving this request.

After due consideration, the Board declared an emergency to exist with reference to this classification.

REGISTER OF WILLS FOR QUEEN ANNE'S COUNTY:

The Secretary brought to the attention of the Board a request, dated November 9, 1961, received from the Register of Wills for Queen Anne's County, for permission to write-off as uncollectible the following accounts for Inheritance Taxes:

Julia E. Cahall	\$ 2.20
Milton W. Seney	25.51.

The Board approved this request.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary brought to the attention of the Board the following fire losses reported for Rosewood State Training School:

November 17, 1961 - King Cottage, 3rd floor, estimated Content Loss	\$ 163.18
November 20, 1961 - Wyman Building, basement, estimated Content Loss	420.50 .

2- The Board approved construction Item 8 of the agenda of the Department of Budget and Procurement covering the following expenditures for Rosewood State Training School:

General Construction Loan of 1954 - Item 52	List 98	\$ 832.40
General Construction Loan of 1958 - Item 33	List 99	449.81 .

(cont.)

(Rosewood State Training School)

3- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Patuxent Institution:

A-4 - "Reference is made to Item A-1-F of this Department's Agenda of August 15, 1961 whereby approval was granted for appointment of Green Associates, Inc., Engineers, on a Type "B" fee basis for 'EXPANSION OF POWER PLANT, including installation of new boiler and appurtenances'. Review of the work to be accomplished by this firm under this appointment indicates that considerable field work will be required to produce an expanded system that is mechanically compatible, and additionally the work will include a structural renovation phase, and it is recommended that the fee schedule for this appointment be changed to the Type "C" basis.

FUND SOURCE: Item 48, General Construction Loan of 1961."

M-8-A - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Rosewood State Training School:

Item 33, General Construction Loan of 1958	\$ 252.27
'Equipment of Industrial Building'."	

M-8-B - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Rosewood State Training School:

Item 52, General Construction Loan of 1954	\$ 93.14
'Construction of Building for Emotionally Sick Children'."	

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Training School, with payment to be made from the funds indicated:

Commercial Contractors, Inc., for alterations and improvements to 14 buildings, with acceptance of Base Bid, Alternates #4 and #5, with fee to Stack, Cohen and Purdy. (Item 1)	\$101,138.00
\$55,151.02 - Item 52, General Construction Loan of 1960	
45,986.98 - Item 53, General Construction Loan of 1960.	

General Construction Loan of 1959 - Item 48 --

Colwill Construction Company, Inc, for Change Order #1 to contract approved 6-12-61, with fee to Stack, Cohen and Purdy, for alterations and improvements to various buildings. (C-11-B)	\$1,800.00
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General Construction Loan of 1960 - Item 52 --

Enterprise Electric Company of Virginia, Inc., for Change Order #1 to contract approved 12-15-60 for fire alarm system. (C-11-A)	CREDIT 459.53+.
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SPRINGFIELD STATE HOSPITAL:

1- The Board approved the following Item M-8-A from the agenda of the Department of Public Improvements, quoted as it pertains to the Springfield State Hospital:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Springfield State Hospital:

Item 52, General Construction Loan of 1959	\$1,329.56
'Reinforcement and Widening of Highway Bridge on Hospital Grounds'.	
Item 58, General Construction Loan of 1960	5.80
'Power Plant Equipment Improvements (Transformer Bank)'.	
Item 59, General Construction Loan of 1960	26.10
'Street Lighting'."	

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital, payable from the funds indicated:

(cont.)

(Springfield State Hospital)

2- Continued:- Budget Program 10.03.06.03-08 --

Reinhardt Metal Company, for removing and replacing built-in gutters and downspouts, "E" Building, Women's Group. (Item 13) \$4,505.00

Drummond & Co., Inc., for Change Order #1 to contract approved 8-15-61 for new roadways and parking areas, rehabilitation and resurfacing of existing roadways. (C-13-A) NOT TO EXCEED 1,975.00

General Construction Loan of 1959 - Item 52 --

Rummel, Klepper and Kahl, for field surveys in connection with design of work on Highway Bridge. (I-8) 151.20

General Construction Loan of 1960 - Item 58 --

S. H. Jackson, for Change Order #1 to contract approved 5-15-61 for new transformer at Power Plant. (C-13-B) 1,600.40 .

SPRING GROVE STATE HOSPITAL:

1- The Board approved construction Item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Spring Grove State Hospital:

General Construction Loan of 1959 - Item 57 -	List 615-A	\$ 171.52
General Construction Loan of 1960 - Item 62	List 617-A	599.00 .

2- Upon the recommendation of the Department of Public Improvements the Board approved the award of the following contracts for the Spring Grove State Hospital, payable from the funds indicated:

Budget Program 10.03.07.03-08 --

B. W. Hovermill Co., for new tile floorings in Wards "B", "C" and "G", Bland-Bryant Building. (12-C) \$3,535.00

General Construction Loan of 1959 - Item 57 --

Meierjohan-Wengler, for plaque for the Active Treatment Building, for the State's share of the cost. (12-B) 52.34

General Construction Loan of 1960 -

Item 64 --

Maryland Surveying and Engineering Company, for topographic, tree and utility location survey for alignment of road adjustments between the existing road at Bland-Bryant Building and the New Infirmary. (approved 11-13-61) (I-7) 789.64

Item 65 --

Grevey & Grady, Inc., for fire dampers in Foster Wade Buildings, Central and East Wing. (12-A) 1,844.00 .

STATE DEPARTMENT OF EDUCATION:

1- The Secretary brought before the Board a request, dated July 14, 1961, received from the State Department of Education, that an emergency be declared for the classification of "Systems Analyst". There was also submitted to the Board the recommendation of the Standard Salary Board approving this request.

After due consideration, the Board declared an emergency to exist with reference to this classification.

2- Bowie State Teachers College:-

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Bowie State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 109 --

H. S. T. White, Inc., for Change Order #8 to contract approved 2-8-60 for construction of New Laboratory School, with fee to Cyril H. Hebrank & Assoc. (C-5)		\$ 224.00 .
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3- Coppin State Teachers College:-

a. The Board approved construction Item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1960 - Item 137	List 29	\$ 209.12
Item 137	List 34	1,498.00
General Construction Loan of 1961 - Item 123	List 33	1,270.50 .

(cont.)

(State Department of Education)

3- Coppin State Teachers College, Continued:-

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Coppin State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 117 --

Maryland Surveying and Engineering Company, for appointment to survey northern boundary of the college property.(A-2) \$ 346.74

General Construction Loan of 1960 - Item 139 --

Penniman & Browne, Inc., for auger test borings at the Athletic Field. (Item 4) 350.00 .

4- Frostburg State Teachers College:-

a. The Board approved construction Item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Frostburg State Teachers College:

General Construction Loan of 1960 - Item 118 List 40 \$1,145.00 .

b. The Board approved Item M-2-A from the agenda of the Department of Public Improvements, quoted as it pertains to Frostburg State Teachers College:

"Reference is made to Item 11-B of this Department's agenda of August 15, 1961 whereby approval was granted for award of contract in the amount of \$2,212.00 with funds available in 1962 Budget 13.04.05.04-08 to Lee E. Carpenter, Sr. for EXTERIOR PAINTING OF GARRETT HALL, FROST HALL AND BRIDGE. The work covered by the contract has been completed satisfactorily. This Contractor has done several small painting jobs for the State previously, however all of them have been less than \$2,000.00 on which no Performance or Payment Bonds are required. In this instance bond is required by Board of Public Works' policy and the Contractor is unable to secure bond coverage. It is requested that the Board of Public Works suspend the bond requirement in this instance and that in lieu thereof the Contractor provide Waiver of Liens from his mechanics and suppliers. This action will permit payment to the Contractor so that he in turn may make payment to his mechanics and suppliers. In the future this Contractor will not be awarded contracts of \$2,000.00 or over."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for use of the Frostburg State Teachers College, payable from the funds indicated:

General Construction Loan of 1958 - Item 103 --

Miles, Walsh and Stockbridge, for condemnation and settlement costs for property of Emerson E. Thomas, et al, approved 6-12-61. (I-5) \$ 766.98

General Construction Loan of 1959 - Item 113 --

The John I. Vandegrift Company, for Change Order #11 to contract approved 8-13-61 for construction of new Dining Hall. (C-6-C) 198.00

General Construction Loan of 1960 -

Item 120 --

The John I. Vandegrift Company, for Change Order #1 to contract approved 7-10-61 for alterations to Allegany Hall. (C-6-A) 433.94

Item 122 --

The John I. Vandegrift Company, for Change Order #7 to contract approved 10-5-60 for construction of Women's Residence Hall. (C-6-B) 3,225.00

Allocation for salary of Maxwell J. Stangle, Field Engineer II for period January 1, 1962 to March 27, 1962. (M-2-B) 1,413.84

Allocation for Employer's Share of Social Security for Maxwell J. Stangle, Field Engineer II for period 1-1 to 3-1-62.(M-2-B) 44.18 .

5- Salisbury State Teachers College:-

a. The Board approved Item M-8-A from the agenda of the Department of Public Improvements, quoted as it pertains to the Salisbury State Teachers College:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

(cont.)

(State Department of Education)

5a. Salisbury State Teachers College, Continued:-

"Salisbury State Teachers College:

Item 124, General Construction Loan of 1960 \$ 4.79
'Equipment for New Gymnasium'."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Salisbury State Teachers College, with payment to be made from the funds indicated:

Andrews Nursery of Maryland, for planting at Gymnasium and President's Residence. (Item 5) \$1,908.75
\$1,611.25 - Item 118, General Construction Loan of 1959
297.50 - Item 115, General Construction Loan of 1961.

General Construction Loan of 1961 - Item 115 --
Eastern Engineers & Contractors, Inc., for Change Order #1 to contract approved 8-15-61 for porch enclosure and alterations to the President's Residence. (C-7) 190.00 .

6- Towson State Teachers College:-

a. The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to Towson State Teachers College:

I-15 - "Approval is requested for payment of invoices as follows for blueprints required in connection with planning and bidding on the projects listed:

Towson State Teachers College:
Reproduction Specialties \$2.40 Item 111 of the GCL of 1954."

M-8-B - "All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Towson State Teachers College:
Item 111, General Construction Loan of 1954 \$ 2.04
'Equipment for Library Building'."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.07.04-08 --
Henry A. Knott Remodeling Co., Inc., for Change Order #1 to contract approved 9-19-61 for emergency repairs to the built-in gutter and soffit of the President's Residence. (C-8-B) \$1,500.00

General Construction Loan of 1954 - Item 111 --
A. F. Jorss Iron Works, Inc., for fabrication and delivery only of exterior decorative wall grilles for the Library Building. (Item 6) 1,275.00

General Construction Loan of 1960 - Item 129 --
K & S Electrical Company, for Change Order #4 to contract approved 12-15-60 for fire alarm extension, with fee to Timanus and Associates. (C-8-A) 214.30 .

STATE DEPARTMENT OF HEALTH:

1- The Secretary brought to the attention of the Board an application which had been submitted to the State Department of Health, under the provisions of Chapter 741, Section 5, of the Acts of 1957 and as amended by Chapter 25 of the Acts of 1960, by agency for allocation of funds, to be payable out of monies appropriated by the said law, to supplement monies provided by the municipality and the United States.

After due consideration of this application, recommended by the State Department of Health, the Board approved the following allocation, based on the figures submitted by the department:

Anne Arundel County Sanitary Commission for Project WPC-MD-49
Patuxent Sanitary District Sewerage
Total estimated cost \$457,518.00
Federal Grant 114,379.00
State Grant 114,379.00.

(cont.)

(State Department of Health)

2- The Secretary submitted to the Board a request, dated November 22, 1961, from the State Department of Health for permission to write-off certain accounts receivable for Chronic Hospital Care. The statement submitted with the letter shows that of the unpaid balances totaling \$14,140.97 the amount to be cancelled is \$12,821.60, \$875.63 being the Subdivision Equity and \$11,945.97 being the State Equity.

The Board approved this request.

STATE DEPARTMENT OF PUBLIC WELFARE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the State Department of Public Welfare, with payment to be made from the funds indicated:

Budget Program 11.01.06.04-08 --

Ervin D. Lewis, for installing electrical service and 8-Circuit breaker panel in storage shed, Building L-5, Lonaconing Boys' Forestry Camp. (Item 9) \$ 181.22 .

STATE EMPLOYEES:

1- See: Public Service Commission)
State Department of Education) of these Minutes.
State Insurance Department)

2- The Board approved extension of sick leave in the following:

Henryton State Hospital - Warner P. Brown, Hospital Attendant, for an extension of sick leave for the period further; December 16, 1961 to February 23, 1962, which is the maximum leave available to this employee.

State Department of Health - Miss Amelia C. DeDominicis, Chemist II in the Bureau of Laboratories, for a period of three months from January 12, 1962, at noon. If this employee is still unable to return to duty at the end of that time, it is suggested that she be given a physical examination to determine her ability to continue in the State service.

STATE EMPLOYEES CREDIT UNION OF MARYLAND, INC.:

The Secretary brought to the attention of the Board a request, dated November 15, 1961, for relief from rental charges be continued for office space occupied by the Credit Union in the State Office Building in Baltimore, for the fiscal year 1962.

This request was approved by the Board.

STATE INSURANCE DEPARTMENT:

The Secretary brought before the Board a request, dated September 20, 1961, received from the State Insurance Department, that an emergency be declared in connection with the classification of "Actury, Property Insurance Bureau". There was also submitted to the Board the recommendation of the Standard Salary Board approving this request.

After due consideration, the Board declared an emergency to exist with reference to this classification.

STATE OFFICE BUILDINGS:

1- Annapolis:-

The Secretary brought to the attention of the Board a request, dated December 7, 1961, received from the Department of Forests and Parks for additional office space in the Annapolis State Office Building.

The Board felt that all such requests should be fully investigated and before taking action in this instance, appointed a Committee, composed of the following persons, to screen all requests of this type, relating to the Annapolis Office Buildings Complex:

Mr. James J. O'Donnell, Director, State Planning Department,
Chairman of the Committee
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Bernard F. Nossel, Chief Deputy Comptroller
Mr. Benjamin F. Marsh, Chief, Income Tax Division.

The request of the Department of Forests and Parks was referred to this Committee for recommendation.

(cont.)

(State Office Buildings)

- 2- Baltimore:-

a. The Board approved the following item M-8-B from the agenda of the Department of Public Improvements, quoted as it pertains to the Baltimore State Office Building:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of the completed project and transfer the cash to the Annuity Bond Fund:

Board of Public Works:

Item 1, General Construction Loan of 1952 \$ 597.94

'Acquiring site and erecting and equipping New State Office Building in Baltimore City'."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings, Baltimore, with payment to be made from the funds indicated:

Budget Program 06.03.00.61-19 --

The George H. Schuman Co., Inc., for Change Order #1 to contract approved 11-13-61 for mechanical and electrical alterations, etc., I.B.M. Section of Comptroller's Office, State Office Building, Baltimore. (C-1-A)(Fee to H. Walton Redmile and Associates.) \$ 933.00

General Construction Loan of 1952 - Item 1 --

Webster Waterproofing Company, for cutting out the joint and caulking with thiokol caulking compound around the entire perimeter of the Pent House. (Item 3) 350.00 .

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

Commissioners of the State Accident Fund - office equipment	\$ 104.98
State Auditor - motor vehicles	1,915.00
Boys' Village of Maryland - livestock	759.21
Central Licensing Office - office furnishings	240.00
Comptroller of the Treasury - motor vehicles	4,854.95
Maryland House of Correction - livestock	153.29
Crownsville State Hospital - livestock, office equipment and scrap	1,628.79
Eastern Shore State Hospital - motor vehicle	105.60
State Department of Education - motor vehicles	1,433.75
Employees' Retirement System - office equipment	90.40
Department of Forests and Parks - motor vehicle	400.00
Department of Game and Inland Fish - motor vehicles and confiscated guns	5,870.50
State Department of Health - 180 motor vehicles	162,360.00
Henryton State Hospital - livestock	492.81
State Insurance Department - motor vehicles	1,300.60
Military Department - surplus equipment	120.00
Montrose School for Girls - livestock	413.74
Mt. Wilson State Hospital - livestock	384.58
Department of Parole and Probation - motor vehicles	5,625.00
Patuxent Institution - typewriters and motor vehicle	290.07
Department of Maryland State Police - scrap	50.00
State Department of Public Welfare - office equipment and motor vehicle	200.00
Hall of Records Commission - motor vehicle	137.50
Maryland State Reformatory for Males - motor vehicle and livestock	185.50
Maryland State Reformatory for Women - office equipment	12.75
State Roads Commission - office and road equipment and scrap	6,450.04
Rosewood State Training School - livestock	63.90
Springfield State Hospital - motor vehicle	80.70
Spring Grove State Hospital - motor vehicle and scrap	215.47
Bowie State Teachers College - office equipment	50.00
Towson State Teachers College - motor vehicle	116.00
Maryland Traffic Safety Commission - motor vehicle	750.00
Victor Cullen State Hospital - scrap	21.00
University of Maryland - motor vehicles	1,624.00
Water Pollution Control Commission - motor vehicle	625.00

(Cont.)

(State Property)

State Board of Examiners and Registration of Architects - removal from inventory and junk one small secretarial desk which has been replaced and has no resale value.

Central Licensing Office - removal from inventory and junk several items of office equipment which are no longer usable and have no resale value. Removal also from inventory two filing cabinets which were picked up on inventory in error.

Maryland House of Correction - removal from inventory and junk a list of miscellaneous equipment which has been either scrapped, sold or is obsolete and worthless due to normal wear and tear.

State Board of Law Examiners - removal from inventory several items of office equipment which will be transferred to other State agencies.

Military Department - removal from inventory and junk several items of miscellaneous equipment and supplies which are no longer usable and have no resale value. These items are located at the various armories.

Patuxent Institution - removal from inventory four typewriters which have been turned over to the Department of Budget and Procurement, Central Services for use as repair parts.

Department of Maryland State Police - removal from inventory and transfer to the Department of Motor Vehicles, seven air conditioners which were left in the Motor Vehicles Building at Guilford Avenue and 21st Street, Baltimore when the Central Accident Records Division of State Police moved to Pikesville.

State Department of Public Welfare - Anne Arundel County Welfare Board - removal from inventory and junk two 4-drawer filing cabinets which are no longer usable and have no resale value.

Springfield State Hospital - removal from inventory and junk or transfer to another State agency several items of miscellaneous equipment which are no longer usable and are beyond reasonable repair.

Teachers Retirement System - removal from inventory one mimeograph machine and stand which was junked several years ago because of its dilapidated condition.

STATE RECORDS:

1- Mr. Gust Skordas, Assistant Archivist, and Mr. Rex Beach, Assistant Records Administrator, appeared before the Board in connection with the matter of the preservation of old records from possible bomb danger.

Mr. Skordas explained to the Board the program now in operation in the Hall of Records to microfilm land records, and records of Wills and of Orphans Court proceedings. At its last meeting the Board allotted \$7,860.00 from the General Emergency Fund to the Hall of Records for the employment of an additional photographer to speed up this process and funds have been included in the 1963 budget to continue the stepped-up program. Mr. Skordas pointed out that while the original records are in the offices of the various Clerks of Court the microfilm is stored in the stacks of the Hall of Records. Inasmuch as there is very little call upon the microfilm records, and the the cost of duplicating them would be in the neighborhood of \$100,000, he stated that it was the recommendation of Dr. Radoff, Mr. Beach and himself that the microfilm records in the Hall of Records could be stored at some other location.

Mr. Goldstein moved that the Hall of Records be directed to store the films in a safe place, with the determination to be made by Dr. Radoff. The Board approved this motion.

2- The Board approved the following records retention schedule submitted by the Hall of Records, under date of December 7, 1961, under the provisions of Chapter 436, of the Acts of 1953:

Baltimore City Police Department
Personnel Office

No. 395.

STATE ROADS COMMISSION:

1- The Secretary brought to the attention of the Board a letter from the State Roads Commission, dated November 10, 1961, with which was submitted an Agreement, dated November 7, 1961, between the State Roads Commission, the State Department of Health, and the Board of Public Works. This Agreement calls for the transfer of approximately 19.88 acres in fee, 0.63 acres in slope and drainage easement, and an easement for an access road containing approximately 2.25 acres of land, together with certain improvements from the property of Mount Wilson State Hospital to the State Roads Commission.

(cont.)

(State Roads Commission)

1- Continued:-

The consideration in this instance will be \$30,000.00 for the main line taking plus compensation at the rate of \$1,000.00 per acre for the necessary easement, or \$32,250.00 as set forth in the Agreement proper.

The Board approved execution of this Agreement.

Additional information relative to this proposed transfer is included in these Minutes under "Mt. Wilson State Hospital", on page 222.

2- The Board confirmed the approval previously given by the individual members to the State Roads Commission, for execution of the following Deeds:

W. Carlton Hicks and Cecelia J., wife, for 4,957+ sq. ft. of excess land in Prince George's County, R/W Item 41012, Contract P-713-4-320.

Lauvella Mazie Hoopengartner Kimble, for 0.72+ acre of excess land in Allegany County, R/W Item 31947, Contract A-461-7-620.

Edward Wilander and Clara, wife, for 4.13+ acres of excess land in Caroline County, R/W Item 31862, Contract Co-223-1-220.

Howard N. Bowie, for 2.93+ acres of excess land in Charles County, R/W Items 28939 and 28940, Contract Ch-288-1-520.

Bobby O. Clark and Loretta K., wife, for 0.15+ acre of excess land in Kent County, R/W Item 41198, Contract K-210-1-220.

Stewart Petroleum Company, a Delaware corporation, for 1.29+ acres of excess land in St. Mary's County, R/W Item 38693, Contract SM-309-3-520.

Lee A. Oswald and Lester Lee Oswald, for 0.38+ acre of excess land in Washington County, R/W Item 40538, Contract W-448-9-620.

Horace A. Pierce and Helen I., wife, for 0.04+ acre of excess land in Worcester County, in connection with Pocomoke By-Pass, R/W Items 29254, 46225, Contract Wo-306-1-120; S-177-1-120.

Zanvyl Krieger, for 1.0+ acre of excess land in Baltimore County, R/W Item 49198, Contract B-635-14-420.

Zanvyl Krieger, for 17,099+ acres of excess land in Baltimore County, R/W Item 49198, Contract B-635-14-420.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission, with payment to be made from the funds indicated:

Budget Program 08.01.00.38 --

Colwill Construction Company, Inc., for Change Order #1 to contract approved 11-13-61 for alterations in the State Roads Commission Building, 300 West Preston Street.(C-20) \$1,095.00

The Jeffersonian, for advertisement in connection with the New District Office and Laboratory in Baltimore County.(I-14) 6.00 .

STATE TREASURER:

The Board approved the following reports received from the State Treasurer covering investment transactions for the State Funds handled since the last meeting of the Board:

November 15, 1961 UNSATISFIED CLAIM AND JUDGMENT FUND:
Collection and deposit of \$200,000 U.S. Treasury
2½% Bonds, (dated 2-15-54), due 11-15-61.

November 16, 1961 STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE-SINKING FUND:
Purchase of \$3,400,000 U.S. Treasury Bills,
(dated 9-27-61), due 6-22-62.

November 15, 1961 COUNTY HIGHWAY CONSTRUCTION BOND-SINKING FUND:
Purchase of \$10,000 U.S. Treasury Bills,
(dated 6-29-61), due 12-28-61.
Collection and deposit of \$10,000 U.S. Treasury
Bills, due 11-15-61.

November 30, 1961 MARYLAND PORT AUTHORITY:
Purchase of \$85,000 U.S. Treasury Bills,
(dated 8-31-61), due 3-1-62.
Purchase of \$40,000 U.S. Treasury Bills,
(dated 9-27-61), due 6-22-62.

(cont.)

(State Treasurer)

November 30, 1961

MARYLAND PORT AUTHORITY:

Collection and deposit of \$125,000 U.S. Treasury Bills, due 11-30-61.

STATE HIGHWAY CONSTRUCTION BOND-SECOND ISSUE FUND:

Purchase of \$2,500,000 U.S. Treasury Bills, (dated 7-20-61), due 1-18-62.

Purchase of \$2,500,000 U.S. Treasury Bills, (dated 8-24-61), due 2-23-62.

Purchase of \$2,500,000 U.S. Treasury Bills, (dated 9-21-61), due 3-22-62.

STATE HIGHWAY CONSTRUCTION BOND-SINKING FUND ACCOUNT:

Collection and deposit of \$3,605,000 U.S. Treasury Bills, (dated 6-1-61), due 11-30-61.

STATE OF MARYLAND-GENERAL FUNDS ACCOUNT:

Collection and deposit of \$3,000,000 U.S. Treasury Bills, (dated 6-1-61), due 11-30-61.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds, with payment to be made from the funds indicated:

Budget Program 06.03.00.61 --

Aetna Steel Products Corporation, for Change Order #3 to contract approved 6-12-61 for partition changes in the Gasoline Tax Division of the State Office Building, Annapolis. (C-1-B) \$ 144.00

Budget Program 06.03.00.19-08 --

Baltimore Photo & Blueprint Co., for blueprints in connection with additional parking lots at the Annapolis State Offices. (I-15) 15.84

Budget Program 06.16.00.02-08 --

Blair Brothers, for painting interior and exterior of the Old Treasury Building, Annapolis, from the General Emergency Fund. (M-1) ESTIMATED COST 750.00 .

UNIVERSITY OF MARYLAND:1- Natural Resources Institute of the University of Maryland:

The Secretary brought to the attention of the Board a letter, dated November 7, 1961, received from Dr. Wilson H. Elkins, President of the University of Maryland, in which a request was made for authority to purchase approximately one-third acre, designated as Lot #5, Solomons Island, Maryland, owned by Mrs. Edna Davis, of Solomons, Maryland, at a cost of \$2,000.00.

It was stated that in 1960 the Chesapeake Biological Laboratory received permission to use \$4,000.00 from its 1959-60 operating budget (Fund 73, Budget 8515) and \$6,000.00 carried over from the General Construction Loan of 1951-Item 38, for the construction of salt water ponds in the shallow waters of the Bay adjacent to the Laboratory Boat Shop. Since the low bid for this project exceeded the funds available, it was necessary for the project to be given reconsideration, and it has been found that this property could be acquired for \$2,000.00 and the remaining \$8,000.00 of the above mentioned funds could be used for the construction of approximately three (3) concrete ponds, the number to be constructed being limited to the \$8,000.00 available.

After a discussion with Dr. Albin O. Kuhn, Executive Vice President of the University of Maryland, who appeared before the Board in connection with various items being submitted, the Board approved this request. Payment is to be made from Fund 73, Budget 3515 of the University of Maryland.

2- University of Maryland - Baltimore:

a. The Secretary brought to the attention of the Board a file of correspondence relating to the matter of policy of the State as to the purchase of ground rents when and if offered to the State, and more particularly to ground rents pertaining to the Baltimore properties of the University of Maryland.

After a discussion of the matter, the Board approved the recommendation made by Mr. Backhaus that the ground rents pertaining to the University of Maryland properties be redeemed as and when the opportunity presents itself for the purchase of such ground rents. The Board indicated that the University of Maryland would be expected to use its own funds for such purchase whenever funds are found to be needed.

(cont.)

(University of Maryland)

2- Baltimore, Continued:-

b. The Secretary presented to the Board a letter, dated November 28, 1961, received from the University of Maryland setting forth an urban renewal project for the Baltimore campus of the University, and submitting agreements for Project I of Urban Renewal Development for the Baltimore Campus of the University.

Dr. Kuhn appeared before the Board to explain the University's program in cooperation with the Baltimore Urban Renewal and Housing Agency, the City of Baltimore, the State Planning Department and the Department of Public Improvements.

As a basic plan, this program calls for acquisition of land that will add approximately fifteen (15) acres to the existing ten acres comprising the campus for the professional schools. Submitted was a plat showing the location of existing University buildings and land, and the projects which are a part of the entire urban renewal program being developed for the University. Also presented to the Board for its approval were the following Agreements, with supporting Exhibits, in connection with the first stage or Project I, or four (4) acres.

Agreement between the City of Baltimore and the State of Maryland in connection with the State's participation in defraying the redevelopment costs of the Urban Renewal Program for Project I, only; and

Agreement between the University of Maryland and the City of Baltimore relating to the development of Parcels #1 and #2 under the Urban Renewal Program, pertaining to Project I, only.

These Agreements had been developed by the Baltimore Urban Renewal and Housing Agency following extensive conferences with the University and the State Law Department, and have been approved by the Board of Regents of the University of Maryland.

It was stated that Project I was approved by the Baltimore City Council on June 27, 1960. The Baltimore Urban Renewal and Housing Agency has acquired more than one-half of the properties in the area and has let a contract for demolition of most of the properties acquired, so that it is expected that cleared land will be available during late winter or early spring.

The Agreements submitted for Project I state the financial responsibilities of the State on behalf of the University, the responsibilities of the Baltimore Urban Renewal and Housing Agency for acquiring, clearing, and preparing the land and the restrictions that are placed on the land when it is resold for University use. The Agreements call for cash payment by the State on behalf of the University in the amount of \$64,500.00, to pay direct costs for execution of the project by the Baltimore Urban Renewal and Housing Agency. These direct costs include the cost for appraisals of the properties, costs for demolition of existing buildings and preparation of the land for re-use, and costs for moving families and businesses. The Agreements call for payment of \$248,500.00 by the State as the re-use value of the land to be acquired for University use, this re-use value having been determined by appraisals.

The Agreements further call for the use of Section 112 credits (available under Federal Legislation because of previous expenditures by the State for the acquisition of property in the urban renewal area) in defraying the costs of the one-fourth local share for property acquisition and demolition. In addition, these credits are to be made available in the amount of \$54,000.00 to meet indirect costs of the Baltimore Urban Renewal and Housing Agency for the development of the project and for the execution of the various steps that will bring this property to the stage of availability for University use.

It was stated that the Agreements submitted for Project I are expected to serve as models for the agreements to be submitted at a later date for Project II, and possibly for Project III. Further, that Project II was approved by the Mayor and City Council on June 26, 1961, and it is expected that agreements will be ready by April 1962. Project III is in the initial stages of development and will probably be ready for consideration during 1963.

The General Assembly, at the 1958, 1959 and 1960 sessions, passed appropriations for this program and these were approved by the Governor. In addition, funds have been reserved by the University in the federal program to meet the federal portion of the costs for this development. The University submitted the following Exhibit of financial arrangements for Project I:

(cont.)

(University of Maryland)

2b-Baltimore, Continued:-

Area in acres	4.0
Cash Payments by State on behalf of the University:	
Direct Local Costs	\$ 64,500
Re-Use Value	248,500
Total	\$313,000
Federal Payment through use of Sec. 112 Credits:	
Indirect Local Costs	\$ 54,000
25% Local Share of Net Project Cost	283,000
Total	\$337,000
Federal Funds to meet 75% of Net Project Cost	\$849,000.

Also submitted was a statement of the Funds Available for Urban Renewal Area Projects, as follows:

State Funds

General Construction Loan of 1958	\$1,000,000
General Construction Loan of 1959	1,000,000
General Construction Loan of 1960	1,450,000
Total	\$3,450,000
Less: Purchase price of Hecht Building	1,434,000
	\$2,016,000.

Federal Funds

Reserved for University of Maryland Urban Renewal Area Projects	\$4,363,000.
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The State Funds for Project I are available in the General Construction Loan of 1959, Item 140.

In the discussion which followed, Mr. Backhaus explained that his office approved the proposed program.

The Board approved the program with the understanding that at this time the approval was limited to only "Project I". The necessary Agreements will be forwarded to the members of the Board for execution.

c. The Board approved construction item 13 from the agenda of the Department of Budget and Procurement, covering expenditures by the University of Maryland, Baltimore:

General Construction Loan of 1957 - Item 152	List 161	\$ 49,95
General Construction Loan of 1958 - Item 127	List 150	422.20
Item 131	List 164	201.00 .

d. The Board approved the following Item A-1 from the agenda of the Department of Public Improvements, quoted for the University of Maryland, Baltimore:

"In connection with the ALTERATIONS TO JOHN EAGER HOWARD HALL equipment for the building is being purchased by the University through the Department of Budget and Procurement based upon designs for the equipment prepared by the consulting architect for the project, Wheeler, Bon, Shockey & Associates. In order that the architectural firm be reimbursed for the design of the equipment and service connections thereto, approval is requested for payment of fee to that firm based upon 3% of the cost of the equipment. The original appointment of this firm as consultants on the alteration project was reported as Item A-5-L of this Department's agenda of May 16, 1960. The estimated cost of the equipment purchases is \$460,000. Funds for the equipment and the fee to be available from the same accounts used for the alteration contract which was approved as Item 35 of this Department's agenda of November 13, 1961."

(cont.)

(University of Maryland)

3- University of Maryland - Centreville:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, Centreville, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 148 --

Church Hill Lumber Company, for Change Order #3 to contract approved 4-5-61 for construction of Livestock Diagnostic Sanitary Laboratory. (C-2)

\$ 75.00 .

4- University of Maryland - College Park:

a. The Secretary brought to the Board a report of fire damage on December 3, 1961 in Room 239 of Patterson Hall, University of Maryland, College Park, with estimated damage of \$200.00.

b. The Secretary brought to the attention of the Board a letter, dated November 22, 1961, from the University of Maryland relating to the Plant Research Farm near Fairland, Maryland, composed of two (2) separate tracts of land known as the "Hopkins Farm", containing 367.5 acres, and the "Nash Farm", containing 138.98 acres.

It was stated that while the two farms are adjacent one to the other, there is a separating property that prevents direct access from one to the other, and the University desires to acquire the land between these farms in order to make a single holding of this area. The adjacent land has been acquired by Modern Construction Company, Lanham, Maryland, which has proposed to develop private residences in the adjoining area, and has established headquarters on the land and begun construction of homes. Upon learning of this, the University entered into discussions with the company in the interest of straightening boundary lines between the property held by the company and the property owned by the State.

The University of Maryland submitted with its letter of November 22, 1961, a map showing a proposed exchange of equal acreage (41.3 acres) between the University and the developing company and the exchange of equal frontage (2,200 ft.) on existing roads in the area. It was stated that the University feels that in addition to the straightening of boundary lines, the proposed trade will have the advantage of exchanging University land remote from the center of the Plant Research Farm for better agricultural land near the center of research operations.

During the discussion of this request, Mr. Backhaus stated that his department had reviewed the proposal and recommended this exchange of land and frontage.

The Board approved the request of the University of Maryland.

c. The Board approved construction item 13 from the agenda of the Department of Budget and Procurement covering expenditures by the University of Maryland, College Park:

General Construction Loan of 1959 - Item 133	List 149	\$1,620.00
Item 133	List 166	219.51
Item 133	List 168	1,575.00
General Construction Loan of 1960 - Item 141	List 158	791.50
Item 141	List 163	228.00
General Construction Loan of 1961 - Item 130	List 148	367.50
Item 130	List 154	302.40
Item 130	List 162	272.00
Item 130	List 167	1,387.68 .

d. The Board approved the following item M-9 from the agenda of the Department of Public Improvements, quoted as it pertains to the University of Maryland, College Park:

"Reference is made to Item C-3-B of this department's Agenda of November 13, 1961 whereby approval was granted for execution of Change Order #1 to contract with The George Hyman Construction Company for CONSTRUCTION OF CUMBERLAND HALL AND WEST DINING ROOM AND LOUNGE ADDITION TO DINING HALL #2. It is requested the reporting be corrected to indicate that fee is applicable on this change order to Walton and Madden, Architects."

e. Upon the recommendation from the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, College Park, with payment to be made from the funds indicated:

Miscellaneous Fund 7, Account #713-2 (Cumberland Hall) --

Associated Engineers, Inc., for topographic survey. (I-2)

\$ 70.40 .

**Note: The name of this company was changed to "Maryland Community Developers, Inc." as of December 18, 1961 with the State Department of Assessments and Taxation; and, the deeds show the new name. M.H.Bartlett-11/2/62.

(cont.)

(University of Maryland)

5- Maryland State College - Princess Anne:

a. The Board approved the following Item M-8-A from the agenda of the Department of Public Improvements, quoted as it pertains to the Maryland State College, Princess Anne:

"All work under the following appropriations having been accomplished and acknowledgement having been received, it is requested to cancel unused portion of completed project:

Maryland State College - Princess Anne:

Item 138, General Construction Loan of 1958	\$ 26.50
'Renovation of Bird Hall and finishing third floor thereof	
to provide for Industrial Arts Shop, Graphic Arts, and	
Metal Shop'."	

b. Upon the recommendation fo the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland, Maryland State College, Princess Anne, with payment to be made from the funds indicated:

General Construction Loan of 1961 - Item 145 --

Carl J. Williams and Sons, for Change Order #1 to contract
approved 11-13-61 for construction of Women's Dormitory.
(C-3)

CREDIT \$ 500.00 .

WESTERN MARYLAND STATE HOSPITAL:

1- Mr. C. D. Lyon, Vice President, and Mr. L. V. Milton, District Manager of The Potomac Edison Company appeared before the Board to explain the background leading to the contract between the State and The Potomac Edison Company, wherein the company was to furnish electric power to the hospital. This matter had been discussed by the Board at the meeting on November 13, 1961.

In the discussion, it was brought out that negotiations are in progress between the Potomac Edison Company and the Hagerstown City Light Company which may lead to the acquisition by the Potomac Edison Company of the plant and facilities of the Hagerstown City Light Company, in the future. The Governor, therefore, suggested that the representatives from the City of Hagerstown appear before the Board at the next meeting to discuss this development, and that no action be taken on the matter of contract for electric power between the State and the City of Hagerstown, pending further discussion.

The suggestion was adopted by the Board.

2- The Board approved the construction Item 5 from the agenda of the Department of Budget and Procurement, covering expenditures by the Western Maryland State Hospital:

General Construction Loan of 1952 - Item 23	List 308	\$1,250.00 .
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Western Maryland State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952 - Item 23 --

Bonded Applicators of Maryland, Inc., for new gutters, downspouts, etc. at the hospital. (Item 8)	\$2,844.00 .
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ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary

[REDACTED]

[REDACTED]

[REDACTED]